



101 East Tenth Street· Jim Thorpe, PA 18229  
(570) 325-3025 • (570) 325-2181 • FAX (570) 325-8154

### SIGN PERMIT APPLICATION

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Lessee \_\_\_\_\_ Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_  
Contractor \_\_\_\_\_ Phone \_\_\_\_\_  
Mailing Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

#### Location of Sign

Physical Address of Sign \_\_\_\_\_ Tax Map ID No. \_\_\_\_\_

#### Sign Information

Type of sign(s) to be constructed/ altered: Free-standing \_\_\_\_ Wall \_\_\_\_ Temporary \_\_\_\_  
Billboard Advertising \_\_\_\_ Other \_\_\_\_  
Sign Alteration \_\_\_\_\_

Size of Sign: Width \_\_\_\_ x Length \_\_\_\_ = Total Sq. Ft. \_\_\_\_\_

Height of Freestanding Sign or Billboard (off premise) \_\_\_\_\_

Will the sign be constructed in a regulated wetland? Yes \_\_\_\_ No \_\_\_\_

#### **INCLUDED WITH THIS APPLICATION SHALL BE THE FOLLOWING:**

1. One copy of the sign blueprint drawn to scale, with all dimensions and elevations, including what information will be provided on the sign
2. For free-standing signs and billboard signs, provide a plot plan showing the exact location of the sign from the edge of the right-of-way
3. For wall signs, show front elevation and the dimension of the front wall area facing the street

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

### **Borough Use Only**

Date Received _____	Cash/Check No. _____	Amount \$ _____
Approved ____ Denied ____ Reason for Denial _____		
_____		
Does the sign require a variance? Yes ____ No ____		
Comments _____		
Permit No _____	Zoning Officer _____	Date _____